

Approval for Ministry

This is written accountability tool for ensuring that churches have completed risk management assessments and are ready to run program/s for the year/semester/or event. Please keep in a secure place.

Church Name: _____

Name of Program: _____

Where the program / event takes place: _____

Time of program: _____

Priest/Minister in-charge: _____

Program leader/s: _____ Phone: _____

_____ Phone: _____

_____ Phone: _____

Program First Aid person: _____

First Aid Kit checked by: _____

Emergency Numbers:

Ambulance: _____

Local Fire Brigade: _____

Local Police: _____

Safe Church Contact Person: _____ Phone: _____

Tick when complete (and attach notes where appropriate):

- Team list (ensure team is large enough to safely run the program)
- Team have been trained, or will attend Safe Church training ASAP
- Team members have appropriate documentation: Screening Checks and Blue Cards
- Risk Assessment Checklist completed and attached
- The individual program risks have been assessed and negated or minimised
- Participant information gathered
- All notes for permission prepared &/or collected (as necessary)
- Program attached (as appropriate)